

<b>プレゼンテーション英語 (Presentation in English)</b>		<b>2年・前期・2単位・選択必修 3専攻科・担当 Matthew APPLE</b>	
		〔システム創成功工学教育プログラム 学習・教育目標〕 C-2 (80%), D-1 (20%)	〔JABEE 基準との対応〕  f, d-2a
〔講義の目的〕 The main goal of this course is to improve on student presentation performance and the ability to create interesting and effective presentations using PowerPoint. Students will learn several methods of presenting their research in English without fear or anxiety in front of an audience of their peers.			
〔講義の概要〕 The keys to good presentation are planning, organization, revision, and practice. Knowledge of research paper structure is crucial for students to effectively communicate their research in presentation format. Students will be introduced to a new system of presentation creation based on the “BBP” (“Beyond Bullet Points”) style, which will allow them to present their research ideas and project results in an easy to understand, succinct manner.			
〔履修上の留意点〕 The text book has useful information, but the only way to improve presentations is to do it. Classmates are also a great resource. By carefully listening to classmates and discussing problems, everyone can improve!			
〔到達目標〕 <ul style="list-style-type: none"> <li>• Learn a new style of making presentations without using “bullets.”</li> <li>• Improve organization of research presentation ideas.</li> <li>• Make at least two short presentations and one long presentation.</li> </ul>			
〔評価方法〕 Class Participation (30%) / Short presentations (30%) / Long presentation (40%)			
〔教科書〕 〔補助教材・参考書〕 The instructor will give handouts in class. Students will need to save their presentation materials and handouts in a file folder or binder. Final presentations must be submitted electronically prior to giving the presentation in front of the class.			
〔関連科目〕 Students should be prepared before presentations in class. Lateness is not tolerated.			

## 講義項目・内容

週数	講義項目	講義内容	自己評価*
第1週	Introduction	Introduction to the course	
第2週	Structure	The BBP system and working memory	
第3週	The Story Template	Using the Story Template to organize your presentation	
第4週	Headlines	Practicing writing slide headlines and the first five slides	
第5週	Short Presentation I	Giving a short presentation with the first five slides	
第6週	Choosing a Story Thread	How to lead the audience through your “story”	
第7週	Planning	Using sequence and hierarchy to organize slides	
第8週	Storyboarding	Setting up the storyboard for the entire presentation, beginning to write the script	
第9週	Sketching	Sketch the storyboard, gather info, fix writing	
第10週	Graphic elements	Integrating graphics and multimedia with text	
第11週	Short Presentation II	Showing the presentation draft to classmates; peer evaluations	
第12週	Delivery	Practicing the four “P”s: pitch, projection, pace, and planning for problems	
第13週	Q & A	Handling questions from the audience	
第14週	Presentation preparation	Preparing the final presentation, practice turn-taking, using a microphone; using a wireless slide controller	
第15週	Long Presentation	Final presentation and evaluation	

\* 4 : 完全に理解した, 3 : ほぼ理解した, 2 : やや理解できた, 1 : ほとんど理解できなかった, 0 : まったく理解できなかった.  
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